

**Organization:** Interlochen Center for the Arts

**Department:** Film and New Media

**Position:** Program Director, Animation

## **Overview**

The Program Director of Animation provides leadership for Interlochen educational programs in animation, including the major for Interlochen Arts Academy as well as courses available to non-majors; programs offered at Interlochen Arts Camp and programs offered at Interlochen College for Creative Arts. The Program Director leads all faculty teaching; reviews and oversees curriculum; recommends curriculum revisions, as appropriate; and ensures student learning and student success. The Program Director also leads and manages a program of visiting artists. The Program Director is a member of divisional and institutional committees, as appropriate. The Program Director teaches courses and advises students in the program, ensuring their success and completion.

The Program Director also manages professional screenings, presentations and/or the exhibition of student work. The Program Director works collaboratively with Interlochen colleagues to ensure the highest educational standards.

## **Essential Duties and Responsibilities:**

- Implement programs at Interlochen
- Assist with development of short and long-range educational goals, including the implementation, review and evaluation of curriculum, and recommending revisions as appropriate
- Manage faculty, including hiring recommendations, development and collaboration with professional development opportunities, mentorship, consultation, and evaluation
- Advise and support students in the program and in courses, ensuring their success and retention.
- Develop policies and procedures that facilitate student access, maintain quality, and safeguard equipment and facilities, ensuring consistency and compliance
- Organize visiting artists, student trips and exchanges, as appropriate
- Participate in institutional committees and engage in active professional development
- Collaborate in marketing, enrollment, admissions, and student recruitment efforts.

## **Experience and Competencies:**

- Masters degree in appropriate field, or bachelor's degree with equivalent professional experience
- Minimum of three (3) years experience in educational leadership, management, evaluation, and/or planning
- Minimum of three (3) years experience in teaching

Extensive knowledge and experience in the following:

- working in a wide variety and multiple types of animation
- working in both analog and digital environments
- collaborating with artists in different contexts
- story generation and concept design
- a variety of animation and editing software, representing industry standards
- traditional and digital drawing and rendering skills
- Aptitude for embracing diversity in individuals, perspectives, artistic styles, and curriculum
- Ability to work in both traditional and non-traditional settings
- Ability to navigate in a complex educational setting, and build relationships
- Ability to develop and implement a vision
- Ability to function effectively in a constantly changing environment
- Strong managerial, administrative, entrepreneurial and organizational skills
- Strong proactive approach to problem solving and teamwork.
- Additional experience with VR, AR and game design preferred

#### **Application process:**

- Application Letter (required)
- Curriculum Vita (required)- A vita that outlines the applicant's professional and teaching experience. This should also include a list of production/post/sound credits, a Quicktime File of, or link to, current reel.
- Work Samples (required)- A link to current reel or Quicktime File

Review of materials will commence immediately and continue until the position has been filled. Materials submitted will be held in strictest confidence, and references will not be contacted without the permission of the applicant.

To apply, go to: <https://careers.interlochen.org/employment-opportunities>

More information about Interlochen Center for the Arts:

## **Company Description**

Interlochen Center for the Arts is the recipient of the National Medal of Arts and the only organization in the world that brings together: a 2,500-student summer camp program; a 500-student fine arts boarding high school; opportunities for hundreds of adults to engage in fulfilling artistic and creative programs; two 24-hour listener-supported public radio stations (classical music and news); more than 600 arts presentations annually by students, faculty and world-renowned guest artists; a global alumni base spanning eight decades, including leaders in arts and all other endeavors. For information, visit Interlochen online at [www.interlochen.org](http://www.interlochen.org).

## **Interlochen Center for the Arts includes:**

### Interlochen Arts Academy

Interlochen Arts Academy, a fine arts boarding high school, offers the highest quality artistic training combined with comprehensive college-preparatory academics. The Academy also offers post-graduate opportunities.

### Interlochen Arts Camp

Young artists from around the world gather at Interlochen each summer to learn, create and perform alongside leading artists and instructors. Programs are offered to students in grades three through twelve.

### Interlochen College of Creative Arts

Adult artists thrive on opportunities to learn and express themselves creatively. The College of Creative Arts offers programs in a variety of arts disciplines.

## Interlochen Public Radio

Classical Music: 88.7 FM, Interlochen; 88.5 FM, Mackinaw City; 94.7 FM, Traverse City and 100.9 FM, East Jordan/Charlevoix

News Radio: 91.5 FM, Traverse City; 90.1 FM, Harbor Springs/Petoskey; 89.7 FM, Manistee/Ludington

Streaming online at [ipr.interlochen.org](http://ipr.interlochen.org). Through two listener-supported broadcast services, Interlochen Public Radio (IPR) connects northwest Michigan with arts, news and culture on a global scale. IPR also gives significant focus to local and regional news, information and artists.

## Interlochen Presents

Interlochen brings dozens of world-renowned artists to northwest Michigan, enhancing the region's position on the global arts map. Interlochen presents more than 600 events each year by students, faculty and guest artists, making Interlochen one of the nation's largest arts presenters.